

Asia Pacific Regional Internet Governance Forum (APriGF 2024)

RESERVATION FORM (RLC52283)

Reservation Information

Mr
Guest Name : Ms _____
(Last name) (First name)

Contact Method : Tel No: +()-()- Fax No: +()-()
Email : _____

Room Types : Standard Single (one single bed) : NT\$ 2,050 per night
 Semi-Suite (one double bed with a living room) : NT\$ 3,500 per night

Arrival Date : _____ **Departure Date** : _____

Guarantee Information

Credit Card VISA Master American Express JCB UnionPay

Cardholder's Name _____

Credit Card No. _____

Expiry Date _____

Cardholder's Signature _____

Hotel Remarks

1. Room Rate is inclusive of breakfast, tax and 10% service charge.
2. Check-in time after 3:00 pm, check-out time before 11:00 am
3. **Reservation in advance is required and subject to availability .**
4. For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: rv2102-ih@howard-hotels.com.tw before **JUNE 17, 2024**
5. **For no-show or cancellation within 48 hours, one night deposit will be charged.**
6. **Please contact with us by e-mail or fax if you have not received the confirmation.**
7. If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 48 hours will incur a charge of 100% transportation fee.

Transportation Arrangement (from Taoyuan Airport to the Hotel)

No need

Benz (1~2 persons, NT\$1,900/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____

Mini-Van (3~5 persons, NT\$2,400/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____

Howard Civil Service International House Taipei

No. 30, Hsin Sheng South Road Sec. 3, Taipei, Taiwan 106, R.O.C.

E-mail : rv2102-ih@howard-hotels.com.tw ; Fax: +886-2-7712-2333 ; Phone: +886-2-7712-2323